

**Important Information for Affiliated Tournament Hosts**  
**All Information Listed below Can be Also Be Found In the Blue Pages of the 2008 Utah Book Of Golf**

**Section 2-** Section Affiliated Event Definitions and Tournament Administration Support- In order to elevate the quality and sustain the viability of the Utah Section Tournament Schedule for the membership the Board of Directors has established a trial tournament support program. The following definitions and requirements apply to that program.

- a) Member Invitational Pro-Am and Open Events – Tournament entries will only be open to Utah Section PGA members and apprentices in good standing, and PGA Members and Apprentices in good standing per Utah Tournament regulations, and amateurs with USGA (UGA) approved handicaps. Additionally, up to three Sponsors Exempted Players may be included in the field.
  - 1) The tournament sponsor must formally request their inclusion of the Utah Section PGA Officers.
  - 2) A \$100 Fee will be sent to the Utah Section PGA for each approved exemption.
- b) Open (Traditional Open Events)- Tournament entries will be open to all PGA Members and Apprentices in good standing, other professionals, and amateurs. Unlimited sponsor exemptions will be granted at the discretion of the host professional and or the tournament committee. A \$100 Fee will be sent to the Utah Section PGA for each exemption.
- c) The Host Professional must designate the type and format of their event when entering the event on the schedule.

**Section 3- Tournament Purse Regulations**

- a) The following are added money minimums that need to be added to the purses of both Affiliated (Member Invitational) Events and to Open (Traditional) Events in order to be calendared as such.
  - 18- Hole (One round) events- \$1000
  - 36-Hole (Two rounds) events- \$2000
  - 54-Hole (Three, or more rounds) events- \$3000
- b) Host Professionals that meet the above entry criteria; meet all sponsorship goals and make all financial payments on time; complete and submit all reports as required; and meet other tournament requirements in a professional manner are eligible to receive Section Tournament Administration Support funds.
- c) Section Tournament Administration Support Table. These funds are available to qualifying events only. Regulation of this program will be through the Section Office.

<u>Tournament Type</u>	<u>Rounds</u>	<u>Professional Purse Minimum Added Money</u>	<u>Section Funds Plus Per Section</u>	
<u>Member</u>				
Member Invitational	1	\$3500	\$500	\$30
Member Invitational	1	\$6000	\$1000	\$30
Member Invitational	2+	\$5000	\$500	\$30
Member Invitational	2+	\$9000	\$1000	\$30

- d) Member Invitational Events (Affiliated Opens) are eligible for TAS Funds. Declared Opens are not.

**Section 4-** The Utah Section PGA encourages Host Professionals to use the following professional purse guidelines when developing a “tentative” or “formal” purse.

**UTAH SECTION PGA RECOMMENDED PURSE DISTRIBUTION SCALE**

**See the Purse Calculator**

**(T) ARTICLE VI - “TOURNAMENT HOST” RULES, REGULATIONS, and GUIDELINES**

**Section 1- Host Professional’s Responsibilities**

- a) No Pro-Am or Open Event on the Utah PGA Tournament Schedule may be conducted at a course without a PGA Member or a “Board Approved” Apprentice (“B” Classification) serving as the resident professional.
- b) In hosting a Utah PGA Calendared, Affiliated, or Section event, the host professional must:
- 1) Arrange to have the use of the course reserved for tournament players only during the competition. Course set up for pro–am events should recognize the wide range of abilities participating and promote a pace of play that is no longer than 5 hours. The length of the course should also coincide with the course rating used to compute handicaps.
  - 2) Properly mark the golf course. Define all boundaries, water hazards, lateral water hazards and ground under repair.
  - 3) Prepare a “Notice to Competitors” and “Rules of Play Sheet”. Clearly note format and Senior Competition rules. Appoint a Rules Committee of at least 2 other members.
  - 4) Provide a registration desk with personnel to handle entry fee collection and handicap verification.
  - 5) Provide an official scoring area and provide personnel to audit verify and post scores.
  - 6) Provide an official Scoreboard. It should look professional in its presentation.
  - 7) Provide an effective warning system to be used in the event of dangerous weather.
  - 8) Arrange to write and distribute merchandise certificates to prize winning amateurs immediately after play is completed.
  - 9) Send a report of entries along with payment for the Section Promotional Fee (\$2.00 per player).
  - 10) The host professional is responsible to obtain a master listing of amateur handicaps for their event.
  - 11) Entries for Pro-Am Events shall be accepted by the host professional in the following manner: Members may enter no sooner than 14 days prior to the event. Apprentices may enter no sooner than 12 days prior. (A member may enter and have his apprentice play in that spot.)
  - 12) Amateur handicap guidelines for pro-am events are; Men-18; Women- 24 (women amateurs play from forward tee markers). For special formats and events Host Professionals may petition the Tournament Committee to modify handicap guidelines.
  - 13) Host professionals must have sufficient inventory to satisfy the redemption of prize awards.
  - 14) Tentative payoffs will be posted prior to the event. Official payoffs are to be posted prior to completion of final round.

- 15) Minimum required added money for the professional purses (over and above entry fees) are: \$1000.00 for a one day Open; \$2000 for a two day Open; \$3,000.00 for a three day open.
  - 16) Each event shall have a stated Rules Committee. At least two people will be appointed to handle any disputes as to the rules. A Host Professional, playing in their own event, may act in an advisory role on the Committee but shall not rule in specific cases.
  - 17) A Rules sheets will be prepared for all contestants to include a procedure for determining the champion in case of ties.
  - 18) All tentative purses, format options, and senior play policies must be clearly announced on the "Notice to Competitors" and/or the tournament poster.
- c) Starting Times and Format Guidelines:
- 1) The host professional has the authority to assign starting times as he deems appropriate, in keeping with section guidelines.
  - 2) Competitors shall be regrouped after 18 holes of a 36-hole event and after 36 holes of a 54-hole event. Competitors may be regrouped after each 18 holes if desired. Leaders (competitors for the same prize monies) shall be grouped together during the final round of an event. Preferable starting - high scores early - low scores late.
  - 3) Once a competing team has begun play, there shall be no substitutions for amateurs or professionals who cannot complete a round, or who cannot return for a subsequent round. There shall be no refunds after an individual has begun play.
  - 4) In the event a pro-amateur team is incomplete, the following shall apply:
  - 5) If a professional fails to appear; the amateurs assigned to his team may compete and use scores of a drawn professional to assist in their team score.
  - 6) If an amateur fails to appear, a designated amateur shall be drawn and his scores shall be used to assist in their team score.
- \*\*NOTE: Teams must pay the full team entry fee.

**Section 2-** The Section Prize Fund Distribution Policy is based on the philosophy that lower purses and deeper payouts will increase participation and enjoyment of events. A recommended professional open field payout guideline is listed in Appendix I of the document. Host Professionals who meet this and other tournament guidelines may be eligible for tournament administration support.

- a) No money can be deducted from the prize fund without prior approval. This would include, but is not limited to, deductions for scoring, gratuities, skins games, social activities or mementos.
- b) Pro-Amateur events will be as follows:
  1. 9 % to the low individual professionals.
  2. 75 % to the amateurs & professionals of low pro-am teams.
  3. 8 % to the individual low gross amateurs.
  4. 8 % to the individual low net amateurs.

Note- Pro-Am events with specialty formats must review proposed payouts with the Section Tournament Office.
- c) Professional payouts (except Traditional Open Events) will be paid out through the PGA of America with the host facility reimbursing the purse amount and providing full field results within five days of the event close. Traditional Open events will also be responsible for issuing 1099 tax forms.

- d) Winning amateurs will be awarded gift certificates immediately redeemable for merchandise in the host club's golf shop.
- e) It is the responsibility of the host professional of a Calendared Event to report the results to the news media.

## **(T) ARTICLE VII - SENIOR PROFESSIONAL GUIDELINES**

**Section 1-** A "Senior" is a Member, Life Member, or a Utah Section Apprentice (in good standing) who is fifty (50) years of age or older.

**Section2-** A "Super-Senior" is as defined above (Section 2) except has reached the age of sixty (60) years or older.

**Section 3-** The following Senior Guidelines are recommended for all Section and Affiliated Events:

- a) When three (3) or more seniors are entered in an event, a Senior Division with a separate payoff should be created.
- b) The Senior Division Purse shall include senior entry fee money and a proportionate amount of the sponsor dollars based on their percentage of the entire field.
- c) Senior tees shall be established for all Section Member Open events as per the Section Tee Protocol.
- d) An event may elect to have a separate Super-Senior tee and Super Senior payout. As an alternate format the host professional may elect to let super-senior players to participate in the senior purse but play from the super-senior tee position.
- e) A Senior Player may elect (by prior declaration) to play from the regular or back tees. This makes him eligible to receive the higher of the regular or senior purse finishes. If a senior player finishes higher in the regular purse the next senior player would then move to that purse position.