



**PGA**

Utah Section

**CONSTITUTION  
&  
BY-LAWS**



# PGA

## Utah Section

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[The Professional Golfers' Association of America Constitution and Bylaws can be accessed in the current Membership & Golf Directory or at [PGALinks.com](http://PGALinks.com)]

**THE CONSTITUTION OF THE UTAH SECTION  
OF THE PROFESSIONAL GOLFERS' ASSOCIATION OF AMERICA  
(A voluntary non-profit Corporation)**

**OPENING STATEMENT**

The Utah Section of the Professional Golfers' Association of America is dedicated to perpetuating the quality ideals that are inherent in the game of golf. These ideals include but are not limited to upholding the highest standards and ethical practices both as individual PGA Members and as an Association; growing the game; preserving the traditions and practices of "the game of golf" that have guided our professional organization since its inception; supporting fellow PGA Members and the PGA as a whole.

**UTAH SECTION PGA MISSION STATEMENT**

It is the Mission of the Utah Section PGA to be a leader in promoting the enjoyment of and involvement in the game of golf. The Utah Section PGA seeks to be a strong and prominent organization within the golf community by providing quality programs and services to both PGA Members and others.

**(C) ARTICLE I - NAME, BOUNDARIES, PURPOSE**

**Section 1- NAME**

This organization shall be named "The Utah Section of The Professional Golfers' Association of America", and shall be referred to here forth as the "Section". The Professional Golfers' Association of America shall be referred to here forth as the "Association". The geographical location of this Section is the entire State of Utah and the counties of Uinta and Sweetwater of the state of Wyoming; and to also include the following cities and surrounding locals of Mesquite, Ely, and West Wendover located in Nevada. It is composed of the Utah Section PGA, a 501 C6 not-for-profit corporation and the Utah Junior Golf Foundation, a 501 C3 not-for-profit charitable organization; organized under the laws of the State of Utah; with any additional corporations, trust funds or committees which may be established under this Constitution.

**Section 2- PURPOSE**

- a) The purpose of the Section shall be to promote the enjoyment and involvement in the game of golf within the Section.
- b) Contribute to its growth by providing services to golf professionals and the golf industry within the Section.
- c) The Section will accomplish this purpose by enhancing the skills of its professionals and the opportunities for amateurs, employers, manufacturers, employees and the general public within the Section.
- d) In so doing, the Section will elevate the standards of the professional golfers' vocation, enhance the economic well-being of the individual member, stimulate interest in the game of golf and promote the overall vitality of the game within the Section.

**Section 3- SCOPE**

The scope of this Constitution is intended to encompass, but not exceed, that area of jurisdiction granted to the Section by the Association, and shall not conflict with the Constitution, By-Laws or Regulations of the Association. This document and its policies, rules, and regulations shall be updated from time-to-time as formally mandated by the Association.

**(C) ARTICLE II - MEMBERSHIP**

**Section 1-** Members of the Section must also be members of the Association, and conform to all membership requirements set forth by the Association.

**(C) ARTICLE III - ORGANIZATION**

**Section 1- CHAPTERS**

- a) The Section Board of Directors may exercise the power to create and charter Chapters within the Section boundaries. Such Chapters shall be subordinate to the Section and may conduct business in accordance with the Constitution, By-Laws and Regulations of the Section, and which shall not be inconsistent or at variance with the Constitution, By-Laws and Regulations of the Association.
- b) The Section shall manage its financial affairs in a fiscally-sound manner and shall be responsible for its financial obligations and those of its Chapters.

**Section 2- OFFICERS**

- a) The Officers of the Section shall include: President, Vice President, Secretary, and Honorary President (immediate past President).

b) The Chief Executive Officer shall be the Section Executive Director who shall be selected by approval of the Board of Directors.

c) Between meetings of the Board of Directors, the President, Vice President, Secretary shall constitute an Officers' Committee which shall be authorized to act for the Section in accordance with the By-Laws, Regulations and Policies adopted by the Board of Directors.

### **Section 3- BOARD OF DIRECTORS**

a) The Board of Directors shall conduct its business and shall be responsible for the management of the Section in accordance with the Articles of Incorporation, Constitution, By-Laws and Regulations. Between Annual Meetings, the Board of Directors shall have full authority in all matters, including the power to interpret the Constitution and By-Laws and to give direction in cases not provided for therein. In matters involving emergencies or the good of the Section, the Board of Directors shall have complete and final authority.

b) The Board of Directors shall be composed of:

- President
- Vice President
- Secretary
- Honorary President (Immediate Past President)
- Three (3) Member Directors
- Association PGA Director (if Section Member)
- Current Section Champion
- A maximum of two (2) Independent Directors

### **Section 4- ELECTIONS**

a) Election procedures and succession policies shall be as set forth in the Section By-Laws. The Board of Directors shall have the power to interpret and schedule Section Election Procedures. Election procedures shall include: election schedules, determining election results, and any other voting procedures and/or questions not specifically outlined in the Constitution. Section Board Decisions on these matters shall be final.

b) Candidates for any elective offices (Officers and Member Directors) may be nominated by any eligible Section member.

c) Nominations shall be written and returned as per current Board Policy.

d) Voting will be limited to eligible members and shall by written ballot. Ballots will be distributed to each eligible member as per current Board Policy.

### **Section 5- TERMS OF OFFICE**

a) Officers:

- i. The President, Vice President, and Secretary shall each serve two year terms.
- ii. The Vice President and Secretary shall automatically be nominated to serve in the next highest office.
- iii. They shall be confirmed to serve in those offices by voice vote of the Section Membership at the Annual Meeting (in traditional cycle).

b) Honorary President:

- i. The Immediate Past President shall become the Honorary President automatically and serve a two year term.

c) Member Directors:

- i. Three (3) Directors shall be elected for one term of three (3) years and may be re-elected to that office for one additional term of three (3) years, with one Director being elected each year for a three (3) year term.
- ii. Member Directors may be re-elected to that office for one additional term of three years.

d) The term of Independent Directors shall be three years from the most recent past election meeting.

e) The Section Champion (Player Director) term shall be for a one year period. This one year period shall coincide with the first year term of the newest elected Board Member for that year.

### **Section 6- AMENDMENTS**

The Section Constitution may be amended by the following procedure:

a) Resolutions to alter, or amend, or repeal any portion of the Section Constitution must be presented in writing to the Secretary of the Section 30 days prior to an Annual Meeting. The Secretary shall submit such amendments/resolutions to the membership for review no later than 10 days prior to an Annual Meeting.

b) A two-thirds affirmative vote by the membership attending the Annual Meeting is required for passage of any proposed amendment/resolution.

c) All amendments/resolutions to the Section Constitution shall become effective when adopted or at the time specified in the approved amendment/resolution.

### **Section 7- INDEMNIFICATION**

The Section shall indemnify every person who was or is a party or was or is threatened to be made a party to any action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he/she was or is a Director, Officer, employee or agent of the Section, against expenses, judgments, fines and amounts paid in settlement. The Associations current Indemnification Policy shall have precedence.

### **Section 7- INTERPRETATION**

All disputes or issues regarding the interpretation of this Constitution shall be interpreted and resolved by the Board of Directors whose decision shall be final.

### **Section 8- DISSOLUTION**

The Section shall use its funds only to accomplish the objectives and purposes specified in the Constitution and no part of said funds shall incur or be distributed to the Members of the Section as per Association Policy. If ever dissolved all Section assets shall be assigned to one or more regularly organized and qualified charitable, educational, or philanthropic associations as selected by the Board of Directors.

### **Section 9- RULES OF ORDER**

Meetings shall be conducted in accordance with Roberts Rules of Order except in cases where they are not consistent with the constitution, by-laws, or any regulations the Section. There shall be no proxy voting at any meeting of the membership. The Governance Committee Chair or the Section Executive Director shall serve as the meeting Parliamentarian or as otherwise assigned by the Section President.

## **(C) ARTICLE IV - MEETINGS**

**Section 1** - The Annual Meeting of the Section shall be in the first quarter at a site to be determined by the Section President.

**Section 2** - Additional Meetings Section shall be if deemed necessary by the Officers Committee and at a date and site to be determined by the Section President.

**Section 3** - Special meetings may be called by the Board of Directors or by a petition signed by fifty-one (51) percent of the membership.

**Section 4** - Notice of Section meetings shall be given, in writing, to the membership at least thirty (30) days prior thereto.

### **Section 5- DELEGATES TO THE ANNUAL MEETING OF THE ASSOCIATION**

a) Delegates to the National Annual Meeting of the PGA of America shall be the President and Vice-President of the Section. In the event that either or both are unable to attend, the Secretary and/or any Board of Director member or Section member may be appointed by the Board of Directors to take their place.

b) Alternate delegates will be designated by the Board of Directors from the Board of Directors and/or qualified Section Members within the Section.

c) The Secretary shall be a first "Alternate Delegate" to the National Annual Meeting of the PGA of America. Any expenses incurred above those covered by the PGA shall be the responsibility of the Utah Section.

d) The Section Committee of Officers shall set the order of Business for all Member Meetings. The following order of business is suggested for the Annual Meeting of the Section:

- i. Roll Call
- ii. Reading of the minutes of the previous Annual Meeting.
- iii. Report of the Committees
- iv. Report of the Executive Director
- v. Report of the Secretary
- vi. Report of the President
- vii. Report of the District #9 Director
- viii. Consideration of Old Business
- ix. Proposed Resolutions
- x. Consideration of New Business
- xi. Adjournment

**BY-LAWS  
OF  
THE UTAH SECTION OF THE PROFESSIONAL GOLFERS' ASSOCIATION OF AMERICA**

**(BL) ARTICLE I - DEFINITIONS**

**Section 1** - The definitions of PGA Recognized Facilities, Employment Definitions, and other definitions shall be consistent with the Association By-Laws or as further outline in Association policy and guidelines. Terms shall be the same as outlined in the Utah Section Constitution.

**(BL) ARTICLE II - CODE OF ETHICS**

**Section 1 - SECTION-ASSOCIATION CODE OF ETHICS**

The Section "Code of Ethics" Shall be the same as those established in the Association "Code of Ethics" and outlined in Article II, Sections 1-12 of the Association By-Laws. [The Professional Golfers' Association of America Constitution and Bylaws can be accessed in the current Membership & Golf Directory or at [PGALinks.com](http://PGALinks.com)]

**(BL) ARTICLE III - APPRENTICES**

The "Professional Golf Management Program" is a training and certification program for aspiring golf professionals. Registrants in the program shall be referred to as Apprentices. Apprentices are not Members of the Association and do not enjoy any rights of membership, but may attend Section meetings.

**Section 1** - Section Apprentice status may be granted to those persons who have been accepted as Professional Golf Management registrants and have approved for such status by the Utah Section Officers. (See: Association By-Laws Article III).

**Section 2** - The Section may require apprentices to attend a formal "Section Apprentice Orientation". Such "Apprentice Orientations" should be attended during the first "Level" of Apprenticeship.

**(BL) ARTICLE IV - ELECTION TO MEMBERSHIP**

**Section 1** - In order to be eligible for election to membership in the Association, an individual must satisfy the requirements as outlined in the Association By-Laws, Article IV.

**(BL) ARTICLE V - CLASSES OF MEMBERSHIP**

**Section 1** - Members shall be classified as Active or Non-Active based on their employment status, standing with the Association and length of membership in the Association. Classes of membership are outlined in the Association By-Laws, Article V.

**(BL) ARTICLE VI - RIGHTS and PRIVILEGES OF MEMBERSHIP**

**Section 1** - Members of the Association shall have all rights of membership as outlined in the Association By-Laws, Article IV.

**Section 2** - It is a privilege rather than a right to play in golf tournaments and participate in Section programs. Therefore, except for the rights set forth above, the Section will impose reasonable restrictions on certain classes of membership regarding participation in sectional events so long as such restrictions are not unduly discriminatory.

**(BL) ARTICLE VII - OBLIGATIONS OF MEMBERSHIP**

**Section 1 - DUES**

- a) The Annual Dues and Fees of the Association shall be billed as per National Policy.
- b) The annual dues of the Section shall become due and payable in accordance with and on the dates specified by the Association.
- c) Members of the Section shall pay annual dues to the Section as follows:
  - i. Life Members \$300.00
  - ii. Retired Members \$300.00
  - iii. A-3 Members \$100.00
  - iv. Inactive Members \$100.00
  - v. Class F Members \$375.00
  - vi. All Other Members \$375.00
- d) Apprentices of the Section shall pay annual fees as follows:
  - i. \$300.00 (which includes player permit fees)

## **Section 2- CHANGING DUES**

Any change in the annual dues of the Section shall be presented in the form of an amendment to the By-Laws presented for a vote by the membership in attendance at the Annual Meeting or any Special Meeting called in accordance to the Section Constitution.

## **(BL) ARTICLE VIII - REPORTING REQUIREMENTS**

**Section 1-** Members and Apprentices shall be required to complete certain reporting requirements of the Association such as employment reporting, membership classification questionnaires and Association surveys as outlined in the Association By-Laws, Article XI.

**Section 2-** The Section Board of Director may require the Section Membership to complete certain reports or questionnaires as approved by that Board.

## **(BL) ARTICLE IX - ELECTIONS**

### **Section 1- ELECTION OF OFFICERS AND DIRECTORS**

- a) The Officers and Board of Directors of the Section shall be elected by official mailed ballot. Subsequent Election for Officers (moving through the chairs) shall be by voice vote at the Section Annual Meeting.
- b) The Official Election (original election) shall be scheduled for the fourth quarter of the year and shall be in accordance with Board directed election procedures.
- c) The President, Vice President and Secretary shall be elected for a term of two years and may not be re-elected to that office for a second consecutive term.
- d) Election results will be determined by a simple majority of those voting. Formal results will be announced upon completion of the process.
- e) If a simple majority is not achieved on the first ballot because three or more candidates are running, the candidate with the lowest number of votes will be contacted by the Section Office and given the opportunity to resign from further ballots. This contact shall occur prior to the second (or each consecutive ballot) being sent to the Membership.

### **Section 2- THE OATH OF OFFICE**

a) The following oath shall be administered to all Section Officers and members of the Board of Directors of the Section. The oath shall be administered by the current Honorary President or a former President of the Section as designated by the President:

"I \_\_\_\_\_, as a member of the Board of Directors of the Utah Section, Professional Golfers' Association of America, do hereby affirm that I shall at all times adhere to and uphold the Associations and Sections Constitution, By-Laws, Rules and Regulations, and that I shall otherwise conduct my activities in a manner that shall be in keeping with my position as an Officer/Member of the Board of Directors of the Section and which shall reflect credit upon the Association, the Section and its Members."

## **(BL) ARTICLE X - DUTIES OF OFFICERS AND DIRECTORS**

### **Section 1- DUTIES AND AUTHORITY OF THE PRESIDENT**

- a) The President shall be the chief operating officer of the Section and subject to the control of the Board of Directors. He shall perform all duties customary to his office, to include all duties specified by the Constitution.
  - i. He shall preside at all meetings.
  - ii. He shall supervise and control all of the affairs of the Section in accordance with established policies and directives approved by the Board of Directors.
  - iii. Specifically he shall appoint such Committees, standing and otherwise, as shall in his judgment is necessary.
  - iv. He shall designate the chairperson of these Committees and with the Board of Directors approve the membership of each Committee.
- b) The President may appoint an advisory Committee composed of persons other than members (i.e., accountants, lawyers, financial consultants, etc.). These people could/should be those who can best aid the game of golf and are best suited to serve the Section. Some of these individuals may be retained as Staff on a temporary basis. All such people, staff or committee members must be approved by the Board of Directors.
- c) The President shall instruct and oversee the Chairperson of all Committees as to their respective responsibilities and authority as outlined in duties of Committees and Chairperson below.

d) The President may attend any Committee Meeting as Advisor or Observer and should receive notification of all such meetings.

e) The President shall authorize the Executive Director to sign all contracts and pay all Section obligations and otherwise operate the day-to-day functions of the Section under the President's direct supervision.

f) The President shall oversee the formulation of an annual budget containing revenues and expenses for the Section. This budget shall be made available to the membership each year.

g) The President shall work closely with the Executive Director and others and cause to be kept a record of all monies and accounts of the Section. He shall have the authority to sign checks, withdraw funds, and act as agent (in financial matters) for the Section. He may delegate this authority to the Executive Director, Vice-President, or Secretary.

h) The President shall serve (along with the Executive Director) on the Administration and Finance Committee. He will with the help of this committee, receive all committee budgets, correlate and arrange a Section budget for the fiscal year for Board of Directors approval. Such budget shall be presented no later than December 31, of the prior budget year. The President shall also see that a complete written financial report is submitted to the Board of Directors and the Membership annually. The President may require the Section Accountant to submit any relevant current financial statements for presentation to the Board of Directors.

i) The President shall cause that all Section Officers or employees who are authorized to withdraw funds are bonded in an amount specified by the Board of Directors. The Secretary may require

j) The President shall cause all Section Funds/Monies to be placed in a bank account(s) as specified by the Board of Directors. He shall monitor all accounts, projects or financial matters concerning the Section and report to the Board of Directors on their status.

k) In the event of the absence of or temporary disability of the President, the Vice-President shall perform the duties of the President. If the President dies, resigns or becomes incapacitated he shall be succeeded by the Vice-President who shall become President/Vice President for the remainder of the President's term. The Vice President shall then serve his term as President. The Membership shall ratify this election as per Article III, Section 5 of the Section Constitution.

## **Section 2- DUTIES AND AUTHORITY OF THE VICE PRESIDENT**

a) The Vice President will perform duties as assigned by the president.

b) The Vice President is primarily responsible for the "Tournament Affairs" of the Section.

c) In the event of the absence or temporary disability of the Vice-President, the Section Secretary shall perform the duties of the Vice President. If the Vice President dies, resigns, or becomes totally incapacitated, he shall be succeeded by Secretary who shall become the Vice President/Secretary for the remainder of the term of office. The Secretary shall then serve his term as Vice President if approved by the Membership at the Annual Meeting.

## **Section 3- DUTIES AND AUTHORITY OF THE SECRETARY**

a) The Secretary shall perform all duties as assign by the President.

b) The Secretary shall be primarily responsible for matter concerning Membership and perform all duties common to his office.

1) He shall keep or cause to be kept the minutes of all Section Meetings and all Board of Director Meetings.

2) The minutes of all Membership Meetings shall be mailed to the membership no later than thirty (30) days after such meetings.

3) He shall keep or cause to be kept a roll of all such meetings.

4) He shall issue a notice of all such meetings, and in the case of the Section Annual Meeting such notice should be thirty (30) days in advance.

c) The Secretary shall work closely with the Executive Director and others to cause accurate records to be kept concerning: Members and Apprentices rolls, PDP points, official status and all correspondence and papers pertaining to the Section.

d) In the event of the absence or temporary disability, the President shall appoint another member of the Board of Directors (to include the Executive Director) to serve in the Secretary's absence. In the event the Secretary dies, resigns or become totally incapacitated the Board of Directors shall conduct a new election for Secretary as soon as practicable.

#### **Section 4- DUTIES AND AUTHORITY OF THE DIRECTORS**

- a) The Section Directors shall serve on the Board of Directors and perform all duties customary to that position. The general duties of the Board of Directors are outlined in the Utah Section Constitution under Section 3- Board of Directors.
- b) The President shall assign duties and committee assignment to specific Directors as approved by the entire Board. All orders or regulations made by the Board of Directors shall be binding if in compliance with the Section Constitution or unless set aside by a majority vote of the Membership at an Annual Meeting.
- c) The Board of Directors, by two-thirds vote, may adopt or amend the By-Laws, Rules and Regulations and Corporate Charters for the governance of the Section when such action is not at variance with the Constitution.
- d) At all meetings of the Board of Directors, a majority of members of the Board shall constitute a quorum.
- e) The Board of Directors shall meet in regular session immediately prior to the Annual Meeting and at such other times as determined by the President.
- f) A quorum of the Board may call an official Board Meeting providing ten (10) days notice is given to the President of such meeting. The Directors shall serve the term for which they are elected.
- g) If a Director be absent or temporarily disabled the President shall appoint another member of the Board of Directors to assume his responsibilities; except that the President may appoint a member on the Directors assigned committees to Chair such Committees. If a Director dies, resigns, or becomes totally incapacitated, the President shall submit a list of eligible members to the Board of Directors from which one shall be elected. The new Director shall fill only the unexpired term of the Director he replaces.

#### **Section 5- DUTIES AND AUTHORITY OF THE EXECUTIVE DIRECTOR**

- a) The Executive Director of the Section shall be selected by The Section Board of Directors.
- b) The Executive Director shall direct and be responsible to the Section President for all management responsibilities and activities of the Section Office.
- c) The Executive Director shall serve as a Member of the Administration and Finance Committee.
- d) The Executive Director shall set Section schedules so as to meet the requirements and duties of his position. He shall serve as an "executive-official" member of all committees of the Section as directed by the President.
- e) The Executive Director shall act as a liaison between each committee, the Board of Directors, Section Officers, National Staff other golf organizations, the general public and the Section Membership. He shall attend any meetings and activities held to be important to the Sections interests, to include those required by notice of the Section Officers.
- f) He shall promote the PGA, the Section and all its programs. He shall make himself available for public relations appearances that are deemed beneficial to the Section or the PGA.
- g) The Executive Director shall serve as per his contract. If he should be absent or temporarily disabled the Secretary/Treasurer shall oversee his duties. If he becomes totally incapacitated the Board of Directors shall appoint a replacement.

### **(BL) ARTICLE XI - COMMITTEES**

#### **Section 1- DUTY AND AUTHORITY OF COMMITTEES:**

- a) The President shall appoint Chairpersons (Chairs) for all Committees and Task Force Committees and as deemed necessary by the President.
- b) The president shall also have approval over all members of such Section Committees.
- c) All business of the Committee shall be presented through and overseen by the Committee Chair.
- d) All Chairs shall report to the Board of Directors as may be necessary from time-to-time. All actions taken by each committee must be approved by the Board of Directors and/or the Officers Committee.
- e) The Chair of each Committee shall prior to each Annual Meeting submit to the President a written report of the activities of the Committee during the preceding period. The Chair shall further present a report to the members at the Annual Meeting.

f) Committees shall be formulated according to the needs of the Section Membership and comply with Association guidelines. There may be subcommittees within the committees. Committees shall serve a general purpose to the Membership. A subcommittee shall serve a specific purpose or function within a given committee. Numbers and structure of committees shall be established by the Board of Directors.

## **SECTION 2- COMMITTEE STRUCTURE**

a) Size and make-up of the committees shall be decided by the President and Chair of the respective committee and approved by the Board of Directors. Sub-committees shall operate with a committee at the direction of the Committee Chair and/or the President.

b) A current list of Section Committees and Task Force Committees shall be submitted annually to the Board of Directors under the direction of the President. The List of Committees shall also be made available to the Section Membership.

c) Committees shall either be Board Committees and/or Designated or Standing Sub-Committees. Board Committees are Standing Committees that report directly to the Officers and Board of Directors. Designated Sub-Committees (Task Forces) being those established for a specific limited term and purpose. Standing Sub-Committees are those required by the Association or to carry-out ongoing services to the membership.

## **SECTION 3- COMMITTEE MEMBERSHIP**

a) Each committee member shall be a Section Member or Apprentice in good standing. In unusual circumstances and only on specific Designated Sub-Committees, a person of expertise or Member of an Allied Organization may serve on a Committee as specifically approved by the President.

b) Apprentices (non-members with affiliation) will be allowed to serve on specific committees only with approval of the Board of Directors.

## **SECTION 4- COMMITTEE CHAIRPERSON (CHAIR) RESPONSIBILITIES**

a) The Committee Chairs shall be directly responsible to the Officers and Board of Directors for committee programs and actions. The Chairman supervises all committee programs and activities.

b) The Committee Chair will communicate and work in concert with Section Staff to accomplish the goals and activities of the Committee.

# **TOURNAMENT RULES, REGULATIONS, AND PROCEDURES OF THE UTAH SECTION OF THE PGA OF AMERICA**

## **(T) ARTICLE I - STATEMENT OF PURPOSE AND AUTHORITY**

**Section 1**-The tournament activity of the Section is conducted primarily to serve the interest and welfare of the Members of the Utah Section of the Professional Golfers Association of America. It is a vehicle for maintaining and promoting the highest standards of competition, sportsmanship, and public goodwill.

**Section 2** - As stated in both the Association and the Section Constitution- Playing is a privilege not a right of membership and all tournament events with their accompanying rules, regulations, and policies shall mirror that concept.

**Section 3** - The Section Tournament Rules, Regulations, and Procedures are subject to interpretation and change by the Utah Section Board of Directors at any time. Such changes and/or modifications become official when notification of such change is formally given to the membership by written notice.

## **(T) ARTICLE II - GENERAL TOURNAMENT REGULATIONS**

**Section 1** - In order to expedite and facilitate the fulfillment of those objectives to which the Section has been dedicated, the members thereof shall engage in tournament competition only in those tournaments which have been approved by the Section and placed on the official schedule.

**Section 2** - Hosting Section Events: Hosting golf tournaments within the Section is a privilege accorded to members in good standing and Apprentice Professionals as approved by the Board of Directors. Rules for hosting such events are as written in the Utah Constitution and By-Laws and listed below. Interpretation and enforcement of these policies shall lie with the Tournament Committee under the direction of the Board of Directors.

**Section 3** - The Utah PGA Tournament Committee has the responsibility of proposing rules and regulations governing all competition in the Section tournament program. Such rules and regulations must be approved and adopted by the Board of Directors. All interpretations, clarifications, and enforcement issues shall be decided by

of the Utah Section Board of Directors

**Section 4** - The Utah Section Board of Directors shall see that the “regulations” governing tournament events and an “official schedule” of events are published annually.

**Section 5** - The responsibility for reviewing, monitoring, and upholding Section tournament rules and procedures are the responsibility of individual Section Members and Apprentices. This applies to both Tournament Hosts and/or Participants.

**Section 6** - USGA Rules shall govern all play except as modified by Local Rules, and as supplemented by Utah Section Hard Card Rules. **Professionals are responsible for the knowledge of USGA Rules and of the rules, policies and regulations of the Utah Section.**

### **(T) ARTICLE III - TOURNAMENT SCHEDULES, FEES, PROCEDURES**

**Section 1** - Tournament and Event Scheduling shall be administered by the Utah Section Staff with the oversight and approval of the Board of Directors.

- a) Consideration for tournament longevity, past performance, size of field, number of events requested, and site quality will be criteria used in making scheduling decisions.
- b) Section Members are responsible to review and verify any calendar eligible events they want published on the “official annual schedule”.
- c) Types of tournaments/events and priorities for tournament scheduling (calendar) shall be as follows:
  - 1) Section Championship and Qualifying Events
  - 2) Allied Association Championships and Traditional Open Events
  - 3) Section Sponsored Member Events
  - 4) Section Affiliated Professional or Member Invitational Events
  - 5) Affiliated Amateur Events
  - 6) Calendared/Charity Events

**Section 2** - All Calendared events (except Allied Association Championships and Board exempted Charity Events) will be required to pay the Section a “Promotional/Administration Fee” as set by the Utah Section Board of Directors.

- a) This Promotion/Admin Fee will be assessed per tournament participant and is currently \$2.00 per player.
- b) The Section Office will send a payment notice to the host facility prior to their event. The “Host Facility” (Golf Professional) must return the payment notice with the appropriate money to the Section Office within seven (7) days of the final date of their event.

**Section 3** - All Professional Tournament Purses (except independent Open events) will flow through and be paid-out through the Section office. The amount of the purse including full field accounting for the event must be received by the Section Office within seven (7) days of the final date of the event.

**Section 4** - Members failing to comply with any of the provisions under Section 2 or Section 3 above will be subject to an automatic \$100.00 late fee.

### **(T) ARTICLE IV - TOURNAMENT ELIGIBILITY**

**Section 1** - Tournament Events are hosted and calendared for the primary benefit of Utah Section Members and Apprentices and also as a benefit to the golf community in general. All eligibility for Section Events will be defined by the Utah Section Board of Directors and by Association policy. Their decisions are final.

**Section 2** - Definitions of Utah Section Tournament Events- these definitions include all events that are calendared by the Section in its annual “official tournament schedule”. [This schedule appears in the Utah Book of Golf and is posted on the Section Website each year.]

- 1) Section Championship and Qualifying Events- These events include official Section and Association Championships and Qualifying Events. Only Members and/or Apprentices in good standing may participate. Each event may have its own eligibility criteria. The following are examples of such events: The Utah Section Championship, the PNC Championship, the Section Match Play Championship, the Assistants Championship, etc.
- 2) Allied Association Championships- These events are calendared for our allied associations and supported by the Section. They would include UGA events, USWGA events, USGA Qualifying Events, etc.

- 3) Traditional Open Events- These are traditional facility/professional hosted open and accompanying pro-am events that have elected to remain eligibly open to non-PGA affiliated professionals. Each host professional makes the decision as to their tournament type therefore this category of event may change from year to year.
- 4) Section Sponsored Member Events- These are Section Sponsored/directed events that have been established by the Section to promote the game within the membership and in some cases the community. An example of these events would be the: pro-pro events, pro-series events, pro-junior, etc.
- 5) Member Invitational Events (Section Affiliated Events)- These are professional participation events (semi-open or pro-am events) where the host professional has chosen to limit the professional field to Section Members and Apprentices (in good standing); PGA Professionals from other sections, and a limited amount of "sponsor exempted players".
- 6) Affiliated Amateur Events- These are officially calendared amateur events and are subject to UGA and Section review.
- 7) Calendared/Charity Events- These are charity events that have asked and the Officers Committee have approved their listing on the official schedule.

### **Section 2- Section Event Eligibility:**

a) All Section Members and Apprentices in good standing are eligible for Section Championship Events, Member Invitational Events, and Traditional Open Events provided they meet entry deadlines, Section eligibility guidelines, and entry procedures. Additional information is provided in the Section Member Eligibility Chart listed in Appendix I.

b) All Section Apprentices must submit a complete Player Permit Form and the form be approved by the Section Officers by March 1 each year or prior to registering for any Section Event. Player fees are included in Apprentice dues.

c) Apprentice eligibility is also subject to PGA, PGM acceptable progress rules. Any "suspended apprentice" is ineligible to play in any Section Event.

d) PGA Members, in good standing, from other sections are eligible to play in up to four (4) Section events; except that they may not displace an eligibly entered Section Member or Apprentice in any event.

e) PGA Apprentices, in good standing, from other sections are eligible to play in up to three (3) Section events; except that they may not displace an eligibly entered Section Member or Apprentice in any event

f) Affiliated and/or Member Invitational Opens and Pro-Am Events may request up to three (3) Sponsor Exempted Players to play in their event. The Tournament Sponsor must send a formal request to the Utah Section Officers asking for an exemption for any non- PGA professional. A \$100.00 fee shall be sent to the Section for each Sponsor Exempted Player.

g) Traditional (calendared) Open Events may grant sponsor exemptions to non-PGA affiliated professionals at the discretion of the host professional. A Sponsors Exemption fee of \$100.00 for each such exemption must accompany the tournament purse, promotional fees, and full field results; to be returned to the Section Office as noted under Article III, Section 3 above.

h) Section Members and Apprentices (in good standing) that participant in Section Events are eligible for consideration for "Player of the Year" points and other Awards as permitted by format.

i) Non-PGA affiliated professionals are not eligible to play in any Utah Section Championship, Qualifying, or Sponsored event.

## **(T) ARTICLE V - GENERAL TOURNAMENT RULES and REGULATIONS**

**Section 1** - All types of Section Calendared Events shall adhere to the principles and USGA "Rules of Golf" when using applicable formats. Certain golf rules and Section Tournament Policies have been formalized and listed in the "Utah Section PGA Hard-Card Rules". "The Rules of Golf" and the "Utah Section PGA Hard-Card Rules" shall be in effect for Section events except as modified or further defined in a "Local Rules Sheet/Notice to Competitors" for a specific event.

a) The "Committee" (local Tournament Committee) has jurisdiction over the "rules" and "rulings" at a specific event. However, the Section shall provide a list of "Rules Officials" that can be contacted for onsite rules support or for rules clarification.

b) All Section Members shall play by and promote the correct use and spirit of the "rule" as outlined above.

**Section 2** - The Section supports the "USGA Handicapping Rules and Policies" as administered locally through the Utah Golf Association. The Section and its Members act as on-site administrators for the UGA Handicap System. It is incumbent on the Utah Section Membership to adhere to the following UGA Handicap System and Section Policies:

- a) Only Utah Golf Association handicap card holders (members) and USGA visiting players should be allowed to enter Section "calendared" amateur events. These events would include all statewide men's or women's amateur events, pro-am events, and open events.
- b) All Utah Section Members shall promote the sale and use of UGA Memberships (handicap cards) at their facilities and among amateur players.
- c) Section Members shall adhere to the scorekeeping and reporting policies as set forth in the UGA handicapping system when playing in or conducting a "calendared event". These scorekeeping and reporting policies include the following list. Additional policies may be included from time to time.

- 1) Professionals must post (return to UGA) accurate adjusted handicap scores and full-field results within five (5) days of any calendared event. This includes all amateur events, pro-am events, open events, and fourball events.
- 2) Review all participant handicaps prior to and following each event. Report or settle any specific handicap issues or players directly with the UGA Office.
- 3) Always act as the official scorekeeper for pro-am events. You are responsible for all scoring and actions regarding your pro-am team.
- 4) Review and post an accurate and complete scorecard at all events including hole-scores for every players score culminating in a correctly adjusted handicap score for each player.
- 5) An accurate adjusted handicap score must be posted for all fourball and alternative scoring format systems. Use the "par-plus method" or some equally efficient method for determining an accurate adjusted handicap score.
- 6) Players are reminded of the high standard required by the Section's Tournament Regulations. By entering an event the competitor agrees to be bound by the Regulations of the Utah Section PGA. By inviting amateurs as partners in a pro-am event the professional implicitly vouches for the accuracy of their handicaps.

**Section 3** - Any deliberate violation of "The Rules of Golf" during a Section Event or deliberate violation of the rules and principles of honest handicapping shall be deemed as violations of the Association's "Code of Ethics" and shall be automatically and immediately reported to the Section Board of Inquiry for processing.

**Section 4** - Pace of Play: The Section believes that "slow play" is a major problem and detriment to the game of golf and specifically to the quality of calendared events. The following considerations should be used when both hosting and playing in Section events.

- a) Tournament Host Professionals should evaluate their facility for potential "pace of play" issues and take actions to prevent such problems. Actions could include choosing a format conducive to fast play; choose and emphasize an effective "pace of Play regulation"; have enough staff onsite to monitor the "pace of play".
- b) Make sure that your "pace of play" and that of your group is well within the listed guidelines.
- c) The Section "Pace of Play" guideline is listed in the "Utah Section PGA Hard-Copy Rules"; however, we recommend the use of the USGA Championship Pace of Play format whenever feasible.
- d) Tournaments with serious "pace of play" issues, especially issues of a persistent and ongoing nature, will be reviewed by the Tournament Committee. The Tournament Committee will then make recommendations and penalties to the Board for their review.

**Section 5** - Discontinuance of Play- each Tournament Committee is charged with establishing their own policy regarding the discontinuance of play except as already outlined in "The Rules of Golf". Additionally all Section affiliated events should follow the following Discontinuance of Play Guidelines.

- a) USGA policies govern "started" Professional events.
- b) In an Affiliated or Section Events, every effort will be made to reschedule a canceled round.
- c) The UTAH SECTION PGA representative in charge, after consultation with the Committee, has the authority to order discontinuance of play due to weather conditions. The decision to resume play, postpone any part of it or cancel play entirely rests with the official in charge, again after appropriate consultation.
- d) In competitions contested at 54 holes, the following rain-out procedure will apply:
  - 1) One day rained out - event will be contested at 36 holes with the entire purse paid.
  - 2) Two days rained out - event will be rescheduled at 36 holes at a later date.
- e) In case of bad weather in open (36 hole or 18 hole) events:
  - 1) Day 1 rained out - event will be contested at 18 holes with the entire purse paid.
  - 2) Day 2 rained out - event will be paid with the entire purse based on results from Day 1.
  - 3) Every effort shall be made to finish each round as scheduled.
  - 4) When unplayable conditions occur, play shall be suspended.
    - When conditions thereafter become playable, play will then be resumed, even when that round cannot be completed that day
    - Play may be resumed the following day to include completion of the next scheduled round.
  - 5) In the event of a suspension during the final round, the round shall be canceled if more than half the field is unable to complete the round. If more than half the field completes the round, play should be temporarily suspended and completed when conditions permit. Consideration of this procedure would depend upon availability of the golf course. In the event of a postponement as outlined in item 4, the Committee may reduce the size of the field. They shall have discretionary power to reduce the number of players as conditions warrant.
- f) Discontinuance of Play in Pro Am Events: The Committee has the authority and responsibility to order discontinuance of play due to weather conditions. The decision to resume play, postpone any part of it or cancel play entirely rests with the Rules Committee. The following are recommended guidelines.

- 1) In a one-day event, if play is discontinued before the field has completed play, the following policy will apply:
- 2) The Tournament Committee shall have the right and authority to postpone or cancel play when weather or course conditions prevent play.
- 3) In Pro-Am events every effort will be made to reschedule canceled events.
- 4) In Pro-Am events, if 50% of the field completes play results shall stand. Teams' not finishing play will be refunded. If less than 50% of the field completes play, all will be refunded.

**Section 6 - Gambling-** The Utah Section PGA concurs with both the Association's and the USGA policy on gambling.

**Section 5 - Section Tournament Tee Protocol-** the Section is in agreement with the Associations "Women's Tee Policy" which allows for different tees same purse competition at certain Section Affiliated Events. The Section also has a "Senior Tee Policy" for designated events. These specific tournament tee policies are administered through the "Utah Section Tournament Tee Protocol". This protocol outlines policy, course set-up and administration, and is useful in setting up mixed gender events. The protocol is available at the Utah Section PGA Offices.

**Section 7 - Withdrawal or Cancellation from Events:**

a) Any player who has entered a tournament and wishes to withdraw from the event must cancel 72 hours prior to the start of an affiliated event. The player may be subject to an administration fee at the time of his withdrawal.

b) Players must cancel within 24 hours of the first tee time of an event or prior to the formal posting of starting times. Players failing to cancel will be subject to pay the entire entry fee.

c) Formal entry or withdrawal from a Section affiliated event may be made by telephone or return of formal tournament application or letter of withdrawal. Acknowledgement of formal entry or withdrawal from an event is responsibility of the player who must provide proper documentation of such entry and/or withdrawal.

d) Entry and withdrawal for PGA Championships, PGA and PGA Tour Qualifying Events, and Opens have their own policies which will be in effect for Section Members.

e) Unexcused no-shows or non-payment of entry fees are Code-of-Ethics violations and will be handled as such.

f) Late withdrawals or no-shows for emergency situations will be reviewed and payment/refunds decided by the "Officers Committee". Their decisions will be final.

g) Section Members and Apprentices are responsible for the withdrawal or cancellation of all team members in pro-am or other team events.

## **(T) ARTICLE VI - "TOURNAMENT HOST" RULES, REGULATIONS, and GUIDELINES**

### **Section 1 - Host Professional's Responsibilities**

a) No Pro-Am or Open Event on the Utah PGA Tournament Schedule may be conducted at a course without a PGA Member or a "Board Approved" Apprentice ("B" Classification) serving as the resident professional.

b) In hosting a Utah PGA Calendared, Affiliated, or Section event, the host professional must:

1) Arrange to have the use of the course reserved for tournament players only during the competition. Course set up for pro-am events should recognize the wide range of abilities participating and promote a pace of play that is no longer than 5 hours. The length of the course should also coincide with the course rating used to compute handicaps.

2) Properly mark the golf course. Define all boundaries, water hazards, lateral water hazards and ground under repair.

3) Prepare a "Notice to Competitors" and "Rules of Play Sheet". Clearly note format and Senior Competition rules. Appoint a Rules Committee of at least 2 other members.

4) Provide a registration desk with personnel to handle entry fee collection and handicap verification.

5) Provide an official scoring area and provide personnel to audit verify and post scores.

6) Provide and official Scoreboard. It should look professional in its presentation.

7) Provide an effective warning system to be used in the event of dangerous weather.

8) Arrange to write and distribute merchandise certificates to prize winning amateurs immediately after play is completed.

9) Send a report of entries along with payment for the Section Promotional Fee (\$2.00 per player).

10) The host professional is responsible to obtain a master listing of amateur handicaps for their event.

11) Entries for Pro-Am Events shall be accepted by the host professional in the following manner: Members may enter no sooner than 14 days prior to the event. Apprentices may enter no sooner than 12 days prior. (A member may enter and have his apprentice play in that spot.)

12) Amateur handicap guidelines for pro-am events are; Men-18; Women- 24 (women amateurs play from forward tee markers). For special formats and events Host Professionals may petition the Tournament Committee to modify handicap guidelines.

13) Host professionals must have sufficient inventory to satisfy the redemption of prize awards.

14) Tentative payoffs will be posted prior to the event. Official payoffs are to be posted prior to completion of final round.

15) Minimum required added money for the professional purses (over and above entry fees) are: \$1000.00 for a one day Open; \$2000 for a two day Open; \$3,000.00 for a three day open.

16) Each event shall have a stated Rules Committee. At least two people will be appointed to handle any disputes as to the rules. A Host Professional, playing in their own event, may act in an advisory role on the Committee but shall not rule in specific cases.

17) A Rules sheets will be prepared for all contestants to include a procedure for determining the champion in case of ties.

18) All tentative purses, format options, and senior play policies must be clearly announced on the "Notice to Competitors" and/or the tournament poster.

c) Starting Times and Format Guidelines:

1) The host professional has the authority to assign starting times as he deems appropriate, in keeping with section guidelines.

2) Competitors shall be regrouped after 18 holes of a 36-hole event and after 36 holes of a 54-hole event. Competitors may be regrouped after each 18 holes if desired. Leaders (competitors for the same prize monies) shall be grouped together during the final round of an event. Preferable starting - high scores early - low scores late.

3) Once a competing team has begun play, there shall be no substitutions for amateurs or professionals who cannot complete a round, or who cannot return for a subsequent round. There shall be no refunds after an individual has begun play.

4) In the event a pro-amateur team is incomplete, the following shall apply:

5) If a professional fails to appear; the amateurs assigned to his team may compete and use scores of a drawn professional to assist in their team score.

6) If an amateur fails to appear, a designated amateur shall be drawn and his scores shall be used to assist in their team score.

\*\*NOTE: Teams must pay the full team entry fee.

Section 2- The Section Prize Fund Distribution Policy is based on the philosophy that lower purses and deeper payouts will increase participation and enjoyment of events. A recommended professional open field payout guideline is listed in Appendix I of the document. Host Professionals who meet this and other tournament guidelines may be eligible for tournament administration support.

a) No money can be deducted from the prize fund without prior approval. This would include, but is not limited to, deductions for scoring, gratuities, skins games, social activities or mementos.

b) Pro-Amateur events will be as follows:

1. 8 % to the low individual professionals.

2. 75 % to the amateurs & professionals of low pro-am teams.

3. 8 % to the individual low gross amateurs.

4. 8 % to the individual low net amateurs.

Note- Pro-Am events with specialty formats must review proposed payouts with the Section Tournament Office.

c) Professional payouts (except Traditional Open Events) will be paid out through the PGA of America with the host facility reimbursing the purse amount and providing full field results within five days of the event close. Traditional Open events will also be responsible for issuing 1099 tax forms.

d) Winning amateurs will be awarded gift certificates immediately redeemable for merchandise in the host club's golf shop.

e) It is the responsibility of the host professional of a Calendared Event to report the results to the news media.

## (T) ARTICLE VII - SENIOR PROFESSIONAL GUIDELINES

**Section 1-** A "Senior" is a Member, Life Member, or a Utah Section Apprentice (in good standing) who is fifty (50) years of age or older.

**Section2 -** A "Super-Senior" is as defined above (Section 2) except has reached the age of sixty (60) years or older.

**Section 3 -** The following Senior Guidelines are recommended for all Section and Affiliated Events:

a) When three (3) or more seniors are entered in an event, a Senior Division with a separate payoff should be created.

b) The Senior Division Purse shall include senior entry fee money and a proportionate amount of the sponsor dollars based on their percentage of the entire field.

c) Senior tees shall be established for all Section Member Open events as per the Section Tee Protocol.

d) An event may elect to have a separate Super-Senior tee and Super Senior payout. As an alternate format the host professional may elect to let super-senior players to participate in the senior purse but play from the super-senior tee position.

e) A Senior Player may elect (by prior declaration) to play from the regular or back tees. This makes him eligible to receive the higher of the regular or senior purse finishes. If a senior player finishes higher in the regular purse the next senior player would then move to that purse position.

### **(T) ARTICLE VIII - SECTION PLAYING AWARDS and HONORS**

Section 1- The Utah Section PGA shall award an annual "Player of the Year Award" representing the best Tournament Player in Section events for that year. The "Utah Section Player of the Year Award" shall go to the eligible Section Member that best demonstrates quality play throughout the golf season.

a) The award will be based on points received for finishes in Section Championship Events; Section sponsored events; Section Member Invitational; and Traditional Open Events.

b) A list of designated events and their points will be established by the tournament committee and approved by the Board of Directors.

c) The list of designated events shall be sent to the membership when the season tournament schedule is set.

d) Changes to or appeals regarding the "Player of the Year" Awards shall be heard by the Tournament Committee with review by the Board of Directors.

e) In order to be eligible for this award, players must be a Member in good standing both while accumulating points and at the finish of the competition.

Section 2- "Utah Section Senior Player of the Year Award" shall go to the eligible Section "Senior" Member that best demonstrates quality play throughout the golf season.

a) The award will be based on the above outline system (Section 1) except that some designated events may be different.

b) In order to be eligible for this award players must be a Member or Life Member in good standing and be at least fifty (50) years of age or older.

Section 3- "Utah Section Assistant Player of the Year Award" shall go to the eligible Section Apprentice (B Classifications) or A-8 designated Member that best demonstrates quality play throughout the golf season.

a) The award will be based on the above outline system (Section 1) except that some designated events may be different.

b) In order to be eligible for this award, players must be an approved apprentice or eligible A-8 Member in good standing to both accrue points and at the end of the season.

### **Section 4- Governors Cup Participation**

a) Participation on the Governor's Cup Team against the Amateurs will also be determined by the above point system.

b) Apprentices in good standing (Player permit holders) within the Section are eligible to participate.

c) The award will be based on the above outline system (Section 1a) except that some designated events may be different. In that the Section Championship and Assistants Championship are restricted fields, they will not count in the standings.

d) In that the current Governors Cup format is based on playing on one year cycle; Points will accrue commencing with the first designated tournament of the first season and end with last designated event of the second season.

e) The Governors Cup Team will be established as follows:

- The Team Captain shall be designated by the Section Officers and may be one of the competitors.
- Twelve (12) Players shall come from the ranks of the regular division.
- Four (4) Players will come from the ranks of the senior divisions.

NOTE: All points' system results shall be published for the Membership on a regular basis through the Section Newsletter and on the Section Website.

## (T) ARTICLE IX - PLAYER RULES OF CONDUCT

**Section 1 -** PGA professionals and apprentices are expected to know the Rules of Golf and be familiar with the Tournament Rules & Regulations of the Section. PGA Members and Apprentices should at all times conduct themselves in a manner befitting their professional standing and influence amateur partners to abide by the same standards. By signing an official entry form and/or verbally committing to compete, the player agrees to abide by the prescribed Rules of Conduct. Sponsor Exempted player must also adhere to these provisions.

**Section 2 -** Violations- Members and Apprentices shall be deemed to have violated the Rules of Conduct by engaging in any of the following actions or generally showing disrespect for the PGA of America or the Utah Section and its Officers and Staff:

- a) Displaying disrespect for the Tournament Committee;
- b) Displaying disrespect for the Rules Committee or PGA staff;
- c) Displaying disrespect for the traditional etiquette of golf;
- d) Displaying conduct unbecoming of a professional;
- e) Making public complaints or criticisms involving the PGA, the PGA staff, Rules Committee, sponsors, host clubs, golf courses, or the tournament format;
- f) Using loud, profane and/or abusive language in public;
- g) Throwing or breaking a club in anger or disgust;
- h) Damaging a golf course or its equipment;
- i) Dressing in a manner which is not in keeping with the traditions of the game.
  - 1) Slacks only- Jeans are not permitted.
  - 2) Dress code applies to all tournament rounds and official practice rounds.
  - 3) Female dress code will correspond to current dress code of LPGA Tour.
  - 4) Professionals and their guests must meet the dress code at the facility that they are playing.

NOTE: The Tournament Staff or the Tournament Committee reserve the right to prohibit a competitor from playing should the competitor be deemed dressed inappropriately;

- j) Competing in or assisting in the conduct of an unsanctioned event or an event without "approved" status. Each member of the Section is personally responsible for knowing if an event has Section sanction or approval.
- k) Knowingly entering a UTAH SECTION PGA event for which the Member or Apprentice is not eligible.
- l) Failing to return a scorecard for himself or, in team competition, for his team, even if the scorecard is marked "no card".

## (T) ARTICLE X - DISCIPLINARY ACTIONS, PENALTIES, APPEALS

**Section 1 -** Disciplinary Action for violation of Section Tournament Conduct Policy shall be as per the Association Policy which is listed below.

### **Section 2 - Authority:**

Each PGA of America Member or Apprentice Participant ("Participant") in a Section golf tournament acknowledges the right and authority of the Section to 1) fine and suspend from tournament play; and/or to 2) fine and permanently bar the Participant from Section tournaments. Any Participant in a Section event hereby releases the PGA of America Section, the PGA of America, the PGA Tournament Corporation, Inc., rules officials, each director, officer, member, employee, agent or representative of any of the foregoing jointly and severally, individually and in their official capacity, of and from any and all claims, demands, damages and causes of action whatsoever, in law or equity, arising out of or in connection with any such decision or action by the Section, PGA of America or any appellate body.

### **Section 3 - Fines:**

Fines are due and payable within thirty (30) days unless the Participant has made a written appeal. Should the appeal be denied, the fine will be due and payable within thirty (30) days of such denial of appeal; and the Participant will be ineligible to participate in any Section tournament and any other PGA of America tournaments and the tournaments of any other PGA Section until said fine is paid in full.

### **Section 4 - Disciplinary Action**

- a) Advance Notification of Proposed Disciplinary Action- Except for penalties under the Rules of Golf and for "Minor Penalties" (as hereafter defined), any Participant subject to disciplinary action or penalty defined as a "Major Penalty" shall first be notified of such proposed action in writing. Such notice may be presented to the Participant by a tournament official. Within thirty (30) days from the receipt of the notice, the Participant shall submit to the Section Tournament Director or the Section Executive Director such facts or evidence of mitigating circumstances as may apply.
- b) Within thirty (30) days of receipt of such information from the Participant, the Section Tournament Director or the Section Executive Director shall notify the Participant in writing of the imposition of the proposed disciplinary action or penalty, or that the proposed action has been dismissed.
- c) After the imposition of any penalty hereunder, the Participant shall have the right to appeal to the Section Board of Inquiry as set forth in Section E herein.

## **Section 5- Rules of Golf**

Any Participant in a Section tournament who breaches the Rules of Golf of the United States Golf Association or Local Rules in effect for the conduct of such event shall be subject to the penalties provided in such Rules as well as any other penalties imposed by the Section consistent with this policy. The decision of the Section Rules Officials/ and/or the Section Tournament Committee with respect to such Rules breach shall be final and conclusive.

## **Section 6- Conduct Unbecoming a Professional-**

Any Participant deemed guilty of conduct unbecoming a professional while participating in a Section tournament or in activities related thereto (e.g. practice rounds, hospitality events, etc.) shall be subject to fine, suspension and/or permanent disbarment from Section tournament play as provided in this policy.

- a) A fine of \$100 shall be levied for the first offense.
- b) A fine of \$150 shall be levied for the second offense,
- c) Prohibition from participating in Section events for one year shall be levied for the third offense.
- d) Any Participant that is found guilty of more than three offenses for conduct unbecoming a professional charge may, at the sole discretion of the Section, be permanently prohibited from participating in all Section and PGA of America tournaments and also may be subject to PGA of America Code of Ethics charges. Notwithstanding the foregoing, the Section reserves the right to pursue Code of Ethics charges against any PGA Member/Apprentice for conduct charges related to the conduct of any Participant at Section golf tournaments and related events at the sole discretion of the Section in compliance with the procedures for Code of Ethics hearings as set forth in this Article II of the Bylaws.

## **Section 7- Classes of Penalties for Section Tournament Offenses:**

### **a) MINOR PENALTIES.**

A Minor Penalty is a fine of not more than \$150 and/or suspension from tournament play for two or less tournaments. A Minor Penalty may be imposed by the Section tournament officials responsible for the conduct of the tournament.

### **b) MAJOR PENALTIES.**

A Major Penalty is a fine in excess of \$150, suspension from tournament play for more than three tournaments, and/or permanent disbarment from Section tournament play.

## **Section 8- Appeals**

### **a) MINOR PENALTIES.**

- 1) Appeals from Minor Penalties shall be to the Tournament Committee Chairperson (or his/her designee). Such appeal may be in writing or oral. Such appeal shall be received by the Tournament Committee Chair no later than thirty (30) days subsequent to the infraction.
- 2) The Tournament Committee Chair shall render the decision on appeal in writing within thirty (30) days of the receipt of the appeal and submit a final report to the Section Executive Director.
- 3) The Section Executive Director shall submit this final report to the Association General Counsel. Such decision shall be final. Notwithstanding the foregoing, in the event that the Section determines that it would prefer that a Minor Penalty shall be submitted to the Board of Control for a hearing in lieu of action by the Section, then the Section Board of Inquiry will follow the same procedures set forth herein for all matters submitted to the Board of Control for Code of Ethics procedures.

### **b) MAJOR PENALTIES.**

- 1) Within thirty days from the date of notification of a Major Penalty, the Participant may submit a written appeal to the Section Board of Inquiry. Failure to file such an appeal shall be deemed conclusively to be an admission of the charges specified in the notification.
- 2) Thereafter, the Section Board of Inquiry will prepare a report of the matter to the Board of Control and the matter will be set for a hearing before the Board of Control in accordance with all applicable procedures set forth herein for ethics appeals heard by the Board of Control.
- 3) The Board of Control shall hear the appeal either at the next regularly scheduled Board of Control hearing or at an expedited meeting that may be held in person or via conference call at the discretion of the Chair of the Board of Control.
- 4) The decision of the Board of Control shall be final. An appeal shall operate to stay the effective date of any penalty, except suspension from a Section tournament then in progress or scheduled for the calendar week in which the alleged violation occurred, until after a final decision on the appeal.
- 5) All fines must be paid within thirty (30) days from the imposition of the fine, or in the event of an appeal, within (30) days from the decision rendered by the Board of Control in the event the Board of Control upholds the findings of the Tournament Committee Chair.

**UTAH SECTION PGA TOURNAMENT RULES AND REGULATIONS  
APPENDIX I**

**Section 1- Section Members/Apprentices eligibility by classification:**

<b>Classification</b>	<b>Host Section Tournament</b>	<b>Play in Section Tournament</b>	<b>Play in Section Tournament</b>	<b>Play in CPC</b>
Master Professional	Yes	Yes	Yes	Yes
Class A-1	Yes	Yes	Yes	Yes
Class A-2	No	Yes	Yes	Yes
Class A-3	No	Yes	No	No
Class A-3 *	No	No	No	No
Class A-4	Yes	Yes	Yes	Yes
Class A-5	Yes	Yes	Yes	Yes
Class A-6	No	Yes	Yes	Yes
Class A-7	No	Yes	Yes	Yes
Class A-8	No	Yes	Yes	Yes
Class A-9	No	Yes	Yes	Yes
Class A-10	No	Yes	Yes	Yes
Class A-11	No	Yes	Yes	Yes
Class A-12	No	Yes	Yes	Yes
Class A-13	No	Yes	Yes	Yes
Class A-14	No	Yes	Yes	Yes
Class A-15	No	Yes	Yes	Yes
Class A-16	No	Yes	Yes	Yes
Class A-17	No	Yes	Yes	Yes
Class A-18	No	Yes	Yes	Yes
Class A-19	No	Yes	Yes	Yes
Class A-20	No	Yes	Yes	Yes
Class A-21	No	Yes	Yes	Yes
Class A-22	No	Yes	Yes	Yes
Class A-23	No	Yes	Yes	Yes
Class F	No	No	No	No
Life Member (A)	No	Yes	Yes	Yes
Life Member (R)	No	Yes	Yes	No
Retired Member	No	Yes	Yes	No
Inactive Member	No	No	No	No
Unemployed Member	No	Yes	Yes	No
Class B	No	Yes	No	No
Class B-1 W/Approval	Yes	No	No	No
Unemployed Apprentice	No	No	No	No

\* A-3 with less than 36 credits

**Section 2 - Section Affiliated Event Definitions and Tournament Administration Support-** In order to elevate the quality and sustain the viability of the Utah Section Tournament Schedule for the membership the Board of Directors has established a trial tournament support program. The following definitions and requirements apply to that program.

a) Member Invitational Pro-Am and Open Events – Tournament entries will only be open to Utah Section PGA members and apprentices in good standing, and PGA Members and Apprentices in good standing per Utah Tournament regulations, and amateurs with USGA (UGA) approved handicaps. Additionally, up to three Sponsors Exempted Players may be included in the field.

- 1) The tournament sponsor must formally request their inclusion of the Utah Section PGA Officers.
- 2) A \$100 Fee will be sent to the Utah Section PGA for each approved exemption.

b) Open (Traditional Open Events)- Tournament entries will be open to all PGA Members and Apprentices in good standing, other professionals, and amateurs. Unlimited sponsor exemptions will be granted at the discretion of the host professional and or the tournament committee. A \$100 Fee will be sent to the Utah Section PGA for each exemption.

c) The Host Professional must designate the type and format of their event when entering the event on the schedule.

**Section 3 - Tournament Purse Regulations**

a) The following are added money minimums that need to be added to the purses of both Affiliated (Member Invitational) Events and to Open (Traditional) Events in order to be calendared as such.

- 18- Hole (One round) events- \$1000
- 36-Hole (Two rounds) events- \$2000
- 54-Hole (Three, or more rounds) events- \$3000

b) Host Professionals that meet the above entry criteria; meet all sponsorship goals and make all financial payments on time; complete and submit all reports as required; and meet other tournament requirements in a professional manner are eligible to receive Section Tournament Administration Support funds.

c) Section Tournament Administration Support Table. These funds are available to qualifying events only. Regulation of this program will be through the Section Office.

Tournament Type	Round	Professional Purse		Plus Per	
		Minimum	Added Money	Section Funds	Section Member
Member Invitational	1		\$3500	\$500	\$30
Member Invitational	1		\$6000	\$1000	\$30
Member Invitational	2+		\$5000	\$500	\$30
Member Invitational	2+		\$9000	\$1000	\$30

d) Member Invitational Events (Affiliated Opens) are eligible for TAS Funds. Declared Opens are not.

**Section 4 -** The Utah Section PGA encourages Host Professionals to use the following professional purse guidelines when developing a "tentative" or "formal" purse.

# UTAH SECTION PGA RECOMMENDED PURSE DISTRIBUTION SCALE

Plays	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
1	31.00%	27.00%	25.00%	23.00%	20.00%	20.00%	19.00%	19.00%	19.00%	19.00%	19.00%	19.00%	19.00%	18.00%	18.00%	18.00%	17.00%	17.00%	16.00%	16.00%	15.00%	15.00%
2	26.00%	22.00%	20.00%	19.00%	17.00%	16.50%	15.50%	15.50%	15.50%	15.00%	14.50%	13.00%	13.00%	13.00%	12.50%	12.50%	11.50%	10.40%	10.55%	9.80%	9.70%	9.70%
3	23.00%	18.00%	17.50%	16.50%	14.00%	14.00%	12.50%	12.50%	11.50%	11.50%	11.00%	9.60%	9.00%	9.00%	9.00%	8.90%	8.70%	8.00%	8.00%	7.50%	7.40%	7.40%
4	20.00%	17.00%	15.00%	14.00%	12.50%	11.50%	11.00%	10.50%	10.50%	7.25%	8.50%	8.00%	7.80%	7.50%	7.50%	6.90%	6.70%	6.30%	6.30%	5.50%	5.40%	5.40%
5	16.00%	12.50%	11.50%	10.50%	9.50%	9.50%	8.50%	8.00%	8.00%	7.50%	6.50%	6.00%	6.10%	6.00%	6.00%	5.00%	5.00%	4.70%	4.70%	4.50%	4.40%	4.40%
6	10.00%	9.00%	9.50%	8.50%	8.50%	8.50%	8.00%	6.50%	6.25%	5.50%	5.50%	5.50%	5.20%	5.00%	4.50%	4.50%	4.20%	4.10%	4.10%	4.00%	4.00%	3.90%
7	7.00%	8.50%	7.50%	7.50%	7.50%	7.50%	6.50%	5.50%	5.50%	5.25%	5.25%	5.00%	5.00%	4.50%	4.00%	4.00%	4.00%	3.90%	3.90%	3.80%	3.85%	3.75%
8					8.00%	6.50%	6.50%	5.00%	5.00%	5.00%	5.00%	5.00%	4.60%	4.80%	4.00%	3.90%	3.90%	3.80%	3.80%	3.80%	3.75%	3.65%
9						6.00%	5.50%	4.75%	4.75%	4.75%	4.75%	4.75%	4.20%	4.40%	3.80%	3.80%	3.80%	3.80%	3.70%	3.70%	3.65%	3.55%
10							4.50%	4.50%	4.25%	4.25%	4.25%	4.25%	4.00%	4.00%	3.70%	3.70%	3.70%	3.70%	3.60%	3.60%	3.55%	3.45%
11								4.25%	4.00%	4.25%	4.25%	4.25%	3.80%	3.60%	3.60%	3.60%	3.60%	3.60%	3.50%	3.50%	3.45%	3.35%
12									4.00%	4.00%	4.00%	4.00%	3.70%	3.50%	3.50%	3.50%	3.50%	3.50%	3.40%	3.40%	3.35%	3.25%
13										3.75%	3.75%	3.75%	3.60%	3.40%	3.40%	3.40%	3.40%	3.40%	3.30%	3.30%	3.25%	3.15%
14											3.50%	3.50%	3.50%	3.30%	3.30%	3.30%	3.30%	3.30%	3.20%	3.20%	3.15%	3.05%
15												3.40%	3.40%	3.20%	3.20%	3.20%	3.20%	3.20%	3.10%	3.10%	3.05%	2.95%
16													3.20%	3.10%	3.10%	3.10%	3.10%	3.10%	3.00%	3.00%	2.95%	2.85%
17														3.00%	3.00%	3.00%	3.00%	3.00%	2.90%	2.90%	2.85%	2.75%
18															2.90%	2.90%	2.90%	2.90%	2.80%	2.80%	2.75%	2.65%
19																2.80%	2.80%	2.80%	2.70%	2.70%	2.65%	2.55%
20																	2.70%	2.70%	2.60%	2.60%	2.55%	2.45%
21																		2.60%	2.60%	2.50%	2.45%	2.35%
22																			2.50%	2.40%	2.35%	2.25%
23																				2.30%	2.25%	2.15%
24																					2.20%	2.05%
25																						2.00%